



Shree H.N Shukla Homoeopathic Medical College & Hospital

Recognized by NCH, Ministry of AYUSH, Govt. of Gujarat and India, Affiliated to Saurashtra University.
Ref.No. HNSHMC/Fire Safety/2024/0866.

Date: 16/12/2024

Fire Safety Committee

Today on the 16th day of December of year 2024 the Fire Safety Committee has formed in meeting of college council. This body is formed to maintain and implementation of policies of Government of Gujarat and Local Government regarding fire safety in educational institute & Hospital. To establish a structured approach for preventing fire incidents, ensuring preparedness, and enabling safe evacuation and response during emergencies, the following committee is formed. The structure of the committee for carrying out smooth functioning & to achieving the objectives of the provision of the fire safety. Is as follows:

Chair Person: Dr.Prashant Goyal

Member: Dr. Rajeev Mishra

Member: Dr.Kavita Pipaliya

Member: Dr.Himanshu Ramavat

Member: Dr Purvi Andani

The Committee will work for:

- Promote fire safety awareness and education.
- Review and recommend fire prevention measures.
- Ensure compliance with fire codes and regulations.
- Investigate fire incidents and recommend corrective actions.

Meetings

Committee will meet **6 monthly** for mock drills, inspection reports, training updates, and incident reviews.

Quorum: Minimum number of members required to conduct official business (often 50% of total members).

Duties and Responsibilities of committee:

- Conduct regular **fire drills and evacuation exercises.**
- Maintain and inspect **fire extinguishers, alarms, and hydrants.**
- Review building plans for fire safety compliance.
- Coordinate with local fire departments and emergency services.
- Maintain records of inspections, training, and incidents.

Training and Awareness

- Organize **fire safety training** for staff.
- Display **fire exit plans and signage** prominently.
- Promote awareness during **Fire Safety Week** or similar campaigns.

Reporting and Documentation

- Submit periodic reports to senior management.
- Document all meetings, inspections, and incidents.
- Recommend budget allocations for fire safety improvements.

Review and Amendments

- Bylaws should be reviewed **annually.**
- Amendments require approval by a majority of committee members or higher authority.


Dr. Kalpit Sanghvi
Superintendent
Shree H. N. Shukla
Homoeopathic Hospital
RAJKOT.

Campus

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